



## MISSOURI DEPARTMENT OF TRANSPORTATION JOB OPPORTUNITY ANNOUNCEMENT

Statewide

10/02/2006

**Date Posted**

10/17/2006

**Notify Contact Person By**

Maintenance Specialist

**Job Title**

R01302

**Job Title Code**

District 9 / Maintenance Division

**District/Division/Office**

St. James

**Location of Vacancy**

8

**Salary Grade**

\$2,508.00

**Min. Monthly Salary**

Mark Davis

**Supervisor/Team Leader**

Denna Tune

**Contact Person (Name)**

tuned1

**(USERID)**

417-469-6212

**(Area Code/Telephone No.)**

**SAFETY-SENSITIVE JOB:**

YES



NO



**PHYSICALLY DEMANDING JOB:**

YES



NO



**Note:** Refer to personnel policies 0600 "Medical Examination Program" and 2508 "Drug Testing Program" for testing requirements.

### Job Summary:

The maintenance specialist is a highly skilled job responsible for leading and training crews in the performance of duties related to the maintenance of right of way, facilities, and the state highway system. Responsibilities are performed under moderate supervision.

### Minimum/Required Qualifications:

High School Diploma or GED

Valid Class A Commercial Driver's License with tanker endorsement and no air brake restriction

Four years of experience performing roadway, roadside, bridge, or sign maintenance or pavement marking responsibilities as described in the following examples of work, of which at least two years must be at the senior crew worker level.

### Supervisory Responsibilities:

Lead Worker Only

### Special Working Conditions/Job Characteristics:

Job requires significant physical stamina and endurance, including the ability to move materials by hand, operate hand tools, and perform stationary flagging.

Job requires exposure to physical hazards, health and safety risks, and/or adverse or otherwise undesirable characteristics in the environment, including risk of physical injury from carrying out duties in heavy traffic areas, on or near heavy equipment or machinery, and with hazardous chemicals or materials.

### Examples of Work:

- Leads crews in the performance of maintenance operations such as mowing, blade patching, shoulder improvements, leveling course, spot sealing, cleaning ditches, roadside maintenance, mudjacking, concrete replacement, bridge deck repair, building maintenance and repair, snow removal, sign maintenance, and striping operations.
- Ensures traffic control devices such as signs, cones, flags, and arrow boards are utilized correctly; trains employees in proper safety procedures.
- Trains employees in expert operation of equipment used in maintenance operations and to perform routine maintenance to vehicles, equipment, buildings, and grounds.
- Responds to roadway hazards such as snow, flooding, or traffic accidents; restores roads for safe driving, including operation of the truck-mounted snow plow and spreading ice control material.
- Responds to public inquiries and complaints about highway maintenance and road conditions.
- May assume supervisor's responsibilities in supervisor's absence.
- Assists supervisor in maintaining equipment usage, material usage, and employee records.
- Performs lead worker responsibilities, which may include providing general instruction, assigning and reviewing work, coaching and training, providing guidance and instruction in the proper and most efficient methods of accomplishing tasks, and providing input to the direct supervisor on staffing decisions and performance management; may include lead worker supervision of incarcerated crews.
- Performs other responsibilities as required or assigned.

**How to apply: In order to be considered for this vacancy you will need to complete the MoDOT internal Job Opportunity Application. Please submit the application and transcripts on or before the application deadline to the HR contact person by e-mail or mail to the address listed below.**

**Missouri Department of Transportation  
Human Resources  
910 Springfield Road  
P.O.Box 220  
Willow Springs, MO 65793**

**The Missouri Department of Transportation promotes an equal opportunity workplace that includes reasonable accommodation of otherwise disabled applicants and employees. Please see your manager should you have any questions about this policy or these job duties.**